

**Department of Administration, Administrative Services Division  
FY19 "Snatch-N-Grab" (Internal Voucher) Billing Schedule**

<b>Statewide Billing</b>						
<i>*Billing Frequency changed since prior SFY Billing Schedule</i>						
<b>GL   BILLING DESCRIPTION   BILLING FREQUENCY</b>	<b>BILLING DATE</b>				<b>AMOUNT</b>	
7393   Purchasing Assessment   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7542   EITS SilverNet   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7554   EITS Infrastructure Assessment   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7556   EITS Security Assessment   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7100   B&G Building Rent   Quarterly*	08/17	11/16	02/15	05/17	Budgeted L01	
7255   Lease Assessment   Quarterly*	08/17	11/16	02/15	05/17	Budgeted L01	
5400   Personnel Assessment   Quarterly	09/14	12/21	03/15	06/21	Budgeted L01	
5700   Payroll Assessment   Quarterly	09/14	12/21	03/15	06/21	Budgeted L01	
7384   SWCAP   Quarterly*	09/14	12/21	03/15	06/21	Budgeted L01	
5440   Personnel Subsidy Cost Alloc   Semi-Annually		10/19		04/19	Budgeted L01	
7389   Agency HR Svcs Cost Alloc   Semi-Annually		10/19		04/19	Budgeted L01	
7286   Interdepartmental (Mail Stop)   Annually	08/17				Actual	
7051   Property & Content Insurance   Annually	09/14				Budgeted L01	
7050   Employee Fidelity Bond Insurance   Annually		10/19			Budgeted L01	
7052   Vehicle Comp & Collision Insurance   Annually		10/19			Actual	
7053   Heavy Equipment Insurance   Annually		12/21			Budgeted L01	

<b>Agency Specific Billing</b>						
<i>*Billing Frequency changed since prior SFY Billing Schedule</i>						
<b>GL   BILLING DESCRIPTION   BILLING FREQUENCY</b>	<b>BILLING DATE</b>				<b>AMOUNT</b>	
7394   EITS CIO Cost Allocation   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7395   EITS Staff Cost Allocation   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7397   EITS Comp Fac Rent Cost Allocation   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7506   EITS PC LAN Tech Cost Allocation   Quarterly	07/27	10/19	01/18	04/19	Budgeted L01	
7507   EITS Agency IT Support   Quarterly*	07/27	10/19	01/18	04/19	Budgeted L01	
7540   EITS UNIX Support   Quarterly*	07/27	10/19	01/18	04/19	Budgeted L01	
7508   EITS Expanded Helpdesk   Quarterly*	08/17	11/16	02/15	05/17	Budgeted L01	
7439   ASD Cost Allocation   Quarterly	08/17	11/16	02/15	06/21	Budgeted L01	
7398   Dept of Admin. Director's Cost Alloc   Quarterly*	09/14	11/16	02/15	06/21	Budgeted L01	
7398   SPWD Admin Cost Allocation   Semi-Annually		12/21		06/21	Budgeted L01	
7251   Special Services   Annually				06/21	Actual	
9127   Governor's Washington Office Allocation   Annually	07/27				Budgeted L01	
7057   Aviation Insurance   Annually	08/17				Actual	
7534   EITS Storage Back-up   Annually	09/14				Budgeted L01	

JULY 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2018						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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SEPTEMBER 2018						
S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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OCTOBER 2019						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2019						
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DECEMBER 2018						
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JANUARY 2019						
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20	21	22	23	24	25	26
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FEBRUARY 2019						
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24	25	26	27	28		

MARCH 2019						
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31						

APRIL 2019						
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MAY 2019						
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26	27	28	29	30	31	

JUNE 2019						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Please email ASDMAGroup@admin.nv.gov or call (775) 684-0273 for questions regarding this billing schedule

Effective 7/26/18